

## **Debbie McMillin Memorial Preschool Scholarship**

Debbie McMillin, a dedicated preschool teacher, was loved dearly at East Hills Preschool. Throughout her years at East Hills (1979-2006) she contributed to the lives of more than 2,000 children. In loving memory of Debbie's dedication to the children, East Hills Preschool has established the Debbie McMillin Scholarship Fund. This scholarship is available annually to eligible children whom would not otherwise have the opportunity to attend preschool due to financial hardship.

Scholarships are financed with regular tuition fees and donations. The school may also, from time to time, solicit funds to offset the cost of the scholarship program. Donations may be made to the Debbie McMillin Scholarship Fund at any time.

### **Scholarship Goals:**

1. To provide preschool experience for children starting kindergarten in the next school year, whose family can not afford full preschool tuition fees.
2. To further our founding mission of providing for the young children in our community, a superior learning opportunity within a stimulating and loving environment.
3. To help ensure economic and social diversity within the student body.

### **Scholarship Recipient Responsibilities:**

Scholarship families are asked to fulfill their East Hills committee and snack responsibilities outlined in the East Hills Parent Handbook. The Scholarship committee can waive this requirement in part if it presents an undue hardship for the family.

### **Scholarship Application Process:**

There will be a notice of availability of scholarships on the regular application form sent to all prospective parents. If a family expresses interest in a scholarship, a scholarship application form will be sent by the Director of East Hills Preschool. The deadline for receipt of scholarship applications is June 30<sup>th</sup> for fall admission and October 31<sup>st</sup> for spring admission. The Scholarship Committee, selected by East Hills Board of Directors, will meet after that date to select scholarship recipients and will notify them in writing if a scholarship is awarded. The scholarship recipient must sign and return the scholarship award notification, thereby agreeing to the terms and conditions of the scholarship. The registration fee for all scholarship applicants will be waived initially. However, if a scholarship is not awarded and the family still wishes to enroll, the registration fee must be paid in full upon enrollment.

1. A completed scholarship application must be submitted to East Hills Preschool Director by June 30<sup>th</sup> for fall admission and by October 31<sup>st</sup> for spring admission.
2. Registration with Santa Clara County 4Cs, [www.4c.org](http://www.4c.org), is necessary to be placed on an eligibility list for the scholarship. East Hills will initiate the process with 4Cs and interested families will be contacted by phone to complete registration.
3. Two recent pay stubs and the most recent tax return must accompany the application to verify family income.
4. The Scholarship Committee will review application information and determine scholarship awards by July 31<sup>st</sup> for fall admission and by November 30<sup>th</sup> for spring admission.
5. All information received during the application process will be used by East Hills Preschool strictly for determining eligibility for the scholarship.

**Scholarship Selection Criteria:**

1. Financial need is a prerequisite for scholarship eligibility based on availability of funds.
2. The selection committee will use the income guidelines established by the California Department of Education and Child Development Division, [www.cde.ca.gov](http://www.cde.ca.gov), to determine eligibility for scholarships. The current income guidelines are below, to be considered for a scholarship the monthly family income must fall between the minimum and maximum amounts:

<b>Family Size</b>	<b>Minimum Monthly Family Income*</b>	<b>Maximum Monthly Family Income</b>
1-2	\$1,941	\$3,386
3	\$2,080	\$3,628
4	\$2,311	\$4,031
5	\$2,681	\$4,676
6	\$3,051	\$5,321
7	\$3,120	\$5,442
8	\$3,190	\$5,563

\* Special programs are offered through 4Cs for families below the minimum monthly family income.

3. Pre-Kindergarten children, 4 to 5 years of age, are eligible for the scholarship based on financial need.
4. Priority will be given to pre-kindergarten children who have been on the 4C’s Santa Clara County waiting list (CEL) for the longest duration.

**Scholarship Amounts**

Pending approval, scholarship amounts are as follows:

	<b>Tues/Thurs PM</b>	<b>Tues/Thurs AM</b>	<b>MWF PM</b>	<b>MWF AM</b>	<b>5 Day</b>
2007-2008 Monthly Tuition	\$220	\$255	\$335	\$335	\$560
Proposed Scholarship %	55%	40%	30%	30%	30%
Monthly Tuition Cost after scholarship	\$99	\$153	\$235	\$235	\$392

## East Hills Preschool Scholarship Application

East Hills Preschool is based on knowledge of how children grow, develop and learn. The curriculum is designed to include optimum learning opportunities and maximum involvement of the children. The curriculum is planned to develop all the readiness skills which are necessary for cognitive and social skills.

If financial constraints prevent you from sending your child to preschool, or if current preschool attendance causes excessive financial stress on your family, please complete this confidential form to apply for financial assistance.

Date: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Family address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ email: \_\_\_\_\_

Is the child currently attending preschool? If yes, where? \_\_\_\_\_

Parents: (Circle with whom child is living)      Father      Mother      Guardian

Father or Stepfather: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Name and address of employer: \_\_\_\_\_

Position or type of work: \_\_\_\_\_

Mother or Stepmother: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Name and address of employer: \_\_\_\_\_

Position or type of work: \_\_\_\_\_

Estimated yearly family income:

Amount: \_\_\_\_\_ Source: \_\_\_\_\_

List all children living at home currently:

Name	Date of Birth	Present School

Please describe any preschool/social experience your child has had: \_\_\_\_\_

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Which program would you be most interested in?

T/TH \_\_\_\_\_

MWF \_\_\_\_\_

Which would be your class of choice?

AM (8:15-11:15) \_\_\_\_\_

PM (12:15-3:15) \_\_\_\_\_

Gross annual family income (circle one):

\$0-25,000

\$25,000-35,000

\$35,000-45,000

over \$45,000

**Please complete this form and include a copy of two recent pay stubs as well as the most recent tax return and turn it in by hand or send it to the address below. Scholarship awards will not be processed without these documents included.**

I hereby certify that all of the information is true and correct. In addition, I understand that East Hills Preschool may verify the information on this application.

Signature of Parent(s) or Guardian(s):

\_\_\_\_\_

Date: \_\_\_\_\_

The information on this form will be kept confidential and used only for the purposes of determining scholarship assistance.

**East Hills Preschool  
14845 Story Road  
San Jose, CA 95127  
(408) 923-8616  
[www.easthillspreschool.com](http://www.easthillspreschool.com)**

**NONDISCRIMINATORY POLICY STATEMENT**

It is the policy of East Hills Preschool to strive to maintain a population that is diverse and representative of its community, and to implement a curriculum that is culturally relevant and inclusive of its membership. EHPS admits students of any race, gender, culture, national and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, gender, culture, national and ethnic origin in administration of its educational policies, admissions policies, scholarship programs and other school-administered programs.

The Scholarship was amended and approved by the Board of Directors on April 17<sup>th</sup>, 2007.